

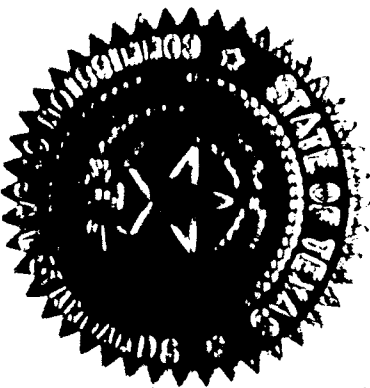


CERTIFICATE OF COMPLIANCE
This is to certify that the
MONTAGUE COUNTY JAIL

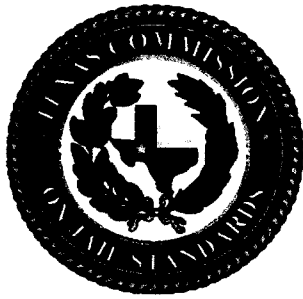
Has been duly inspected on
November 7, 2018

and has been found that date to be in compliance with
Texas Minimum Jail Standards

Under Authority of Government Code,
Chapter 511, Texas Commission On Jail Standards




Brandon S. Wood, Executive Director



Texas Commission on Jail Standards

Montague County Jail

Montague, Texas

November 7, 2018
Date(s) of Inspection

SUBJECT: INSPECTION REPORT


State Law requires periodic inspections of county jail facilities (VTCA, Local Government Code, Chapter 351, VTCA, Government Code, Chapter 511; Chapter 297.8, Texas Commission on Jail Standards).

- The facility was inspected on the date(s) indicated above, and it was determined that deficiencies exist. You are urged: (1) to give these areas of noncompliance your serious and immediate consideration; and (2) to promptly initiate and complete appropriate corrective measures. The Commission is available to discuss or assist you with the appropriate corrective measures required.

Failure to initiate and complete corrective measures following receipt of the Notice of Noncompliance may result in the issuance of a Remedial Order (Chapter 297.8, et seq.).

- ☑ This facility was inspected on the date(s) indicated above. There were no deficiencies noted and upon review of this report by the Executive Director of the Texas Commission on Jail Standards, a certificate of Compliance may be issued per the requirements of VTCA, Chapter 511 and Texas Minimum Jail Standards.

Authenticated:


Shane Sowell, TCJS Inspector

Inter-Office Use Only

Received by: _____	_____ Date
Reviewed by: _____	_____ Date

cc: Judge
Sheriff

Individuals and/or entities regulated by the Texas Commission on Jail Standards shall direct all complaints regarding the commission procedures and functions to the Executive Director at: P.O. Box 12985 Austin, Texas 78711 (512) 463-5505 Fax (512) 463-3185 or at our agency website at www.tcjs.state.tx.us.

TEXAS COMMISSION ON JAIL STANDARDS - INSPECTION REQUIREMENTS REVIEW



Shane Sowell, TCJS Inspector

Facility Name: **Montague County Jail**

Date: **November 7, 2018**

Chapter	Title	Comments
259	New Construction	Conducted a walk through inspection of the facility.
261	Existing Construction	Not applicable.
263	Life Safety	Inspected life safety equipment and conducted and observed emergency drill. Reviewed documentation. Conducted staff interviews. <u>Technical assistance provided</u> – During the review of life safety training, it was discovered jailer Stephanie Womack did not sign off on the required quarterly training for the 3rd quarter. The administration advised jailer Womack was on vacation when the quarterly meeting was conducted and she went through training at a later date but didn't document the training. The administration was advised to ensure all jail staff are trained in life safety quarterly as required by minimum jail standards and the training is documented. <u>Follow up required</u> – <u>The administration will scan and email a copy of the 4th quarter training when all staff have been trained.</u>
265	Admission	Reviewed a random sample of 5 inmate files. Interviewed staff. Reviewed policy.
267	Release	Reviewed a random sample of 2 inmate files. Interviewed staff.
269	Records/Procedures	Reviewed policy and documentation. Interviewed staff and reviewed ADA compliance evaluation.
271	Classification	Reviewed a random selection of 5 inmate files. Reviewed staff training records. Reviewed internal classification audits. Reviewed policy. Interviewed staff.
273	Health Services	Reviewed a random selection of 5 files. Interviewed staff and inmates. Reviewed training records. Reviewed policy. <u>Technical assistance provided</u> – 1). During the review of health service documentation, this inspector noted the supervisor notification is being done via email but not documented on the intake screening form. The administration was advised all notifications shall be documented on the intake screening form and a copy of the notification shall be maintained in the medical file. <u>Follow up required</u> – <u>The administration will scan and email this inspector copies of the intake screening form where a supervisor notification is warranted for the next 30-90 days. If the supervisor notification is not noted as required, a letter of noncompliance will be issued.</u> 2). During the review of the mental disabilities/suicide prevention plan this inspector recommended the administration amend the current plan. The plan states those inmates who are potentially suicidal will be checked every 15 minutes. This inspector advised per minimum jail standards the required face to face observation on inmates who are potentially suicidal be done at a minimum of 30 minutes. <u>No follow up required.</u>
275	Supervision	Reviewed a random selection of 20 jailer TCOLE certification records. Reviewed officer documentation. Interviewed staff.
277	Personal Hygiene	Conducted a facility walk through. Reviewed facility schedule.
279	Sanitation	Conducted a facility walk through. Interviewed staff and inmates. Inspector's notes: The facility was very clean and well maintained at the time of inspection.
281	Food Service	Conducted walk through inspection in kitchen area. Interviewed staff. Reviewed documentation.
283.1	Discipline	Reviewed 10 disciplinary hearing records. Interviewed staff and inmates. Reviewed policy. Reviewed inmate rules.
283.3	Grievance	Reviewed 12 inmate grievance/complaints. Reviewed policy. Interviewed staff and inmates.
285	Exercise	Walk through of exercise area conducted. Reviewed documentation. Interviewed staff and inmates.
287	Education/Library	Reviewed policy and schedule. Interviewed staff and inmates.
289	Work Assignments	Reviewed policy and schedule. Interviewed staff and inmates.
291.1	Telephone	Reviewed policy and schedule. Interviewed staff and inmates.
291.2	Correspondence	Reviewed policy and schedule. Interviewed staff and inmates.

TEXAS COMMISSION ON JAIL STANDARDS - INSPECTION REQUIREMENTS REVIEW

291.3	Commissary	Reviewed policy and schedule. Interviewed staff and inmates.
291.4	Visitation	Reviewed policy and schedule. Interviewed staff and inmates.
291.5	Religious Practices	Reviewed policy and schedule. Interviewed staff and inmates.
xxx	Variances	Not applicable.
xxx	Remedial Orders	Not applicable.
xxx	Complaints	Not applicable.
20	CCQ	CCQ inquiries are being submitted through TLETS as required.

ANNUAL JAIL REPORT

County: <u>Montague</u>		
Sheriff: <u>Marshall Thomas</u>	Judge: <u>Rick Lewis</u>	
email: <u>mthomas@montaguesheriff.com</u>	email: <u>crjudea@co.montague.tx.us</u>	
Jail Administrator: <u>Carolyn Berryman</u>	Inspector: <u>Shane Sowell</u>	
email: <u>cberryman@montaguesheriff.com</u>		

Last Inspection November 8, 2017 Compliant Yes Inspection Date(s) November 7, 2018
 Remedial Order N/A Effect: _____

Reportable Incidents (Previous 12 month History)

Fires	<u>0</u>	Escapes	<u>0</u>
Deaths	<u>0</u>	Walkaway	<u>0</u>
Suicides	<u>0</u>	Secured	<u>0</u>

Contract Inmates Housed

County1	_____
County2	_____
County3	_____
County4	_____
County5	_____
County6	_____

Date Plans Approved May 31, 2016

1. **Facility Name** Montague County Jail
 Address 100 Grand, Montague, TX Zip Code 76251
 Phone # (940) 894-2871 Fax # (940) 894-6448
 Built 1982 Renovated N/A Addition N/A
 Type Max Number of Variances 0

Drill Time 1min 3sec
 Facility Capacity 101
 Average Daily Population 55.18
 Housing Total this Date 48
 Holding Total this Date 0

2. **Facility Name** _____
 Address _____ Zip Code _____
 Phone # _____ Fax# _____
 Built _____ Renovated _____ Addition _____
 Type _____ Number of Variances _____

Drill Time _____
 Facility Capacity _____
 Average Daily Population _____
 Housing Total this Date _____
 Holding Total this Date _____

3. **Facility Name** _____
 Address _____ Zip Code _____
 Phone # _____ Fax # _____
 Built _____ Renovated _____ Addition _____
 Type _____ Number of Variances _____

Drill Time _____
 Facility Capacity _____
 Average Daily Population _____
 Housing Total this Date _____
 Holding Total this Date _____

<p>Housing Capacity <u>101</u></p> <table style="width: 100%;"> <tr> <th>Cells</th> <th>Capacity</th> </tr> <tr><td>Sep Cells</td><td><u>5</u></td></tr> <tr><td>Single Cells</td><td><u>14</u></td></tr> <tr><td>M.O. Cells</td><td><u>13</u></td></tr> <tr><td>Dorms</td><td><u>0</u></td></tr> <tr><td>Neg Press Cells</td><td><u>0</u></td></tr> <tr><td>Medical Cells</td><td><u>0</u></td></tr> <tr><td>Notes:</td><td></td></tr> </table>	Cells	Capacity	Sep Cells	<u>5</u>	Single Cells	<u>14</u>	M.O. Cells	<u>13</u>	Dorms	<u>0</u>	Neg Press Cells	<u>0</u>	Medical Cells	<u>0</u>	Notes:		<p>Holding Capacity <u>16</u></p> <table style="width: 100%;"> <tr> <th>Cells</th> <th>Capacity</th> </tr> <tr><td>Holding Cells</td><td><u>2</u></td></tr> <tr><td>Detoxification Cells</td><td><u>2</u></td></tr> <tr><td>Violent Cells</td><td><u>0</u></td></tr> </table>	Cells	Capacity	Holding Cells	<u>2</u>	Detoxification Cells	<u>2</u>	Violent Cells	<u>0</u>	<p>Females <u>8</u> (Female Population Today)</p> <p># of Cells <u>2</u> # of Bunks <u>20</u></p>
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Minimum Capacity	<u>0</u>																									
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Maximum Capacity	<u>101</u>																									

Population: **Housing** 48 **Hold/Detox/Violent** 0 **Total System Population** 48
(During Inspection)
 Total Inspection Time 6 hours **Total Average Daily Population** 55.18

Marshall Thomas
 Sheriff
Carolyn Berryman
 Jail Administrator

Interview with Court Representative Yes No
[Signature]
 Commissioners/ Court Representative